

Basic Checklist for loan applications
Additional information may be required

Standard Documents Required by KBDC for a new business.

1. Business Plan identifying
2. Nature or Type of Business
3. Employment creation
4. Project Plan and Cash Flow
5. Detail projection for the use of funds
6. Resume
7. Copy of Partnership Agreement
8. Business license from Hamlet
9. Identify and register with governing agencies
10. Price quotes for all equipment & supplies, including freight
11. Copy of driver's license
12. Insurance Quote – business or vehicle
13. Copy of application other funders
14. Refusal letter from Bank

Standard Documents Required by KBDC for an existing business.

1. Nature or Type of Business
2. Prior years Financial Statements
3. Employment creation
4. Project Plan and Cash Flow Projection
5. Detailed projection use of funds
6. Resume
7. Copy of Partnership Agreement or Copy of Incorporation
8. Business license from Hamlet
9. Copy of T4 Summary
10. Worker's Compensation
11. Copy of driver's license
12. Insurance – business or vehicle
13. Copy of application other funders
14. Refusal letter from Bank